

STEEPLE RUN HOMEOWNER'S ASSOCIATION BOARD MEETING MINUTES – August 4, 2016

Present: Herb LeBlanc, Linda LeBlanc, Joe O'Malley, Karen Malcolm, Jim Maier, Steve Kadish, Mike Reitcheck, Brooke Ziolo, Dan Annen

Herb LeBlanc called meeting to order at 7:07 PM

COMMITTEE REPORTS

SECRETARY'S REPORT

Jim Maier advised there was no Secretary Report.

TREASURER'S REPORT

Brooke Ziolo reviewed year to date financial statement. The Association remains in good financial shape. All current association dues have been paid with the exception of six homeowners. Appropriate protocol is being followed to collect those dues which are delinquent. At the present time, there are no planned non-recurring expenses forecasted.

PREFERRED CONTRACTOR

Herb LeBlanc updated information on the following:

Arrow Septic: Multi-family discount plan will be continued this coming fall, likely in October. An informational flyer will be emailed to all residents confirming scheduled dates.

"Steeple Run Helpful Hints" – this will be a link to be accessible on the SRHA website where Homeowners will have the opportunity to recommend service providers to other Homeowners. We are currently looking at an October roll out and SRHA residents will be advised via email when the link is up and running.

SOCIAL/COMMUNICATION COMMITTEE

Karen and Linda LeBlanc have welcomed the Hunter, Becker, and Markovich families to Steeple Run. They are also trying to insure new residents receive SRHA Covenant and By-Law information. If there are any new residents or existing homeowners who do not have these documents, then please refer to the SRHA website where the entire document is published and can be printed off of.

The entire Board would also like to express sincere thanks to Jill Peterson for re-establishing the SRHA website. Moving forward, we plan to use our website as a more consistent communication tool to residents, beginning with quarterly updates on SRHA news and events.

ARCHITECTURAL COMMITTEE

The Architectural Committee reminds all SRHA residents to obtain SRHA Board approval for home improvements to insure such improvements are in compliance with SRHA Covenants and By-Laws.

Included, but not limited to, improvements are fences, dog runs, and in ground swimming pools. Above ground swimming pools are prohibited by SRHA Covenants and By-Laws. Fencing is also prohibited by SRHA Covenants and By-Laws with the exception of approved dog run fencing with specific size requirements, those around in ground swimming pools meeting County ordinance, and Invisible Fences for pet containment. Dave Malcolm is responsible for review and approval of all proposed new exterior home improvements.

LANDSCAPE COMMITTEE

Herb and Joe advised they are continuing to monitor the upkeep of the Smith Road entrance. The wood framing will be evaluated, but repair is not anticipated at this time. This may be a future priority, subject to available funds. Additionally, plans are being made to replace one of the dead shrubs this fall.

NEW BUSINESS

Incidents of dog disturbances has been brought to the attention of several Board members. It was determined unanimously that the SHRA Board, through its Covenants and By-Laws, has no jurisdiction over such matters. However, the Board will facilitate communication when such issues arise. All residents are asked to please be courteous to your neighbors. Check your invisible fence batteries, keep your pets properly leashed, and provide proper pick-up maintenance when walking your pet through our neighborhood.

Also discussed was a potential Covenant violation of two separate above ground swimming pools installed in our subdivision. A notification letter from the Board will be drawn up and sent to each of the Homeowners seeking remedy and resolution.

NEXT MEETING

The next SRHA Board meeting has been scheduled for Tuesday, December 6th at 7:00 PM. This meeting will be held at Herb and Linda LeBlanc's home.

This will be a preparatory meeting to establish the agenda for the next annual meeting. All SRHA residents are welcome to attend.

The SRHA Annual Meeting will be held in the board room (east door) of the Algonquin Township office on Saturday, January 21, 2017 from 10:00 AM to 12:00 PM.

ADJOURN

Motion to adjourn meeting was made by Mike Reitcheck and seconded by Brooke Ziolo.

Meeting adjourned at 8:15 PM

Minutes respectfully prepared and submitted by:

Jim Maier, Steeple Run Homeowner's Association Secretary