

**STEEPLE RUN HOMEOWNERS' ASSOCIATION  
BOARD MEETING MINUTES  
TUESDAY JULY 10, 2018 7:00 p.m.**

**In attendance:** Steve Kadish, Linda LeBlanc, Karen Malcolm, Jill Peterson and Crystal Senyshyn.

**Absent:** Arlanda Brantley, Herb LeBlanc, Brooke Ziolo.

**Call to Order:**

Meeting was called to order by Acting Board Chairperson Karen Malcolm at 7:10 p.m. as a quorum was established.

**Approval of Minutes:**

A motion to approve the minutes of the May 15, 2018 Board meeting was made by Steve and seconded by Crystal. Motion passed.

**Treasurer's Report:**

Although Brooke was absent this evening, she had emailed the end-of-fiscal-year 2017-2018 reports to the Board members. Invoices for the 2018-2019 SRHA dues have been mailed to members and payments have been promptly received from 65 households. Brooke will send reminders to the 9 which are still outstanding, outlining the interest and penalties which will accrue after July 31.

**Architectural Control Committee Report:**

None

When preparing for a real estate closing, a request is made of the homeowners' association to provide a letter for the closing, noting that there are no monies due to the SRHA and that the property is in compliance with our Covenants. These requests are usually last-minute. Jill suggested that Architectural Control perform an on-street inspection and forward the results to the treasurer in preparation for our response letter. Early inspection will also allow homeowners time needed to correct any deficiencies and the closing completed as scheduled. This idea will be presented to the ACC for their consideration before our next meeting.

**Communications Committee Report:**

A draft of the newsletter will be distributed to board members for input and approval shortly before it is emailed to residents.

**Landscaping Committee Report:**

The roses at the Sands entrance have been struggling. Replacing them with low maintenance perennials will be discussed at the September meeting. The solar lights need to be adjusted periodically to maximize recharging, especially in the short winter days.

Linda will ask Gomboy to remove the dead arbor vitae at the Crystal Lake entrance; replacement will be discussed at the September meeting. The light timers may need adjusting; Joe O. will be contacted.

**Social Committee Report:**

Plans are shaping up for the Block Party on Saturday July 21. A permit was obtained and materials volunteered. An updated mailing will be sent this week.

**Preferred Contractor Report:**

Arrow Septic serviced our subdivision over two weekends in May; autumn dates, when arranged, will be posted at [www.steeplerun.org](http://www.steeplerun.org) and information emailed to residents.

After some initial confusing information from the Prairieland Disposal office, no complaints have been received from members who have switched to their services.

**Compliance Committee Report:**

The Compliance Committee is continuing to address concerns that have been expressed **in writing**, using the established protocol.

**Old Business:**

Not covered as another organization was meeting at 8 p.m.

**New Business:**

Not covered as another organization was meeting at 8 p.m.

**Next Meeting:**

The next SRHA Board meeting will be held Tuesday September 11, 2018, at 7:00 p.m. in the Algonquin Township Offices (east entrance). Linda will ask Herb to reserve the room. All residents are welcome and encouraged to attend.

**Adjournment:**

A motion to adjourn was made by Steve at 8:04 p.m., seconded by Linda. Motion passed.

Respectfully submitted,  
Jill Peterson  
SRHA Secretary