

**STEEPLE RUN HOMEOWNERS' ASSOCIATION
BOARD MEETING MINUTES
DECEMBER 8, 2020 7:00 p.m. via Zoom**

In attendance: Arlanda Brantley, Janice Hudson, Steve Kadish, Herb LeBlanc, Karen Malcolm and Jill Peterson

Call to Order:

Meeting was called to order by Board President Steve Kadish at 7:10 p.m. and a quorum was established.

Approval of Minutes:

Approval of the September 22, 2020 Board meeting minutes was made via email and the minutes emailed to residents on record on September 29.

Treasurer's Report:

The bank statement, Income/Expense report and General Ledger reflect our financial position at the end of the 2nd Quarter, which ended November 30. With no income expected for the remainder of this fiscal year, we have a balance of \$11,734.23 to pay for future expenses incurred until June 1, 2021.

The landscaping maintenance expenses for October and November will be paid in December; mowing will resume in April 2021.

Jill made a motion to accept the Treasurer's Report, Steve seconded, motion passed.

Architectural Committee Report:

None

Communications Committee Report:

Karen will provide the current Owner of Record list for emailing our Annual Meeting materials.

Compliance Committee Report:

Reminder: Two Covenant violations have been recently noticed.

Trailers are not to be parked in our driveways or lawns. See below.

4.09 No truck, bus, trailer or camper shall be left parked in the street in front of any Lot except for construction and repair equipment while a residence or residences are being built or repaired in the immediate vicinity. No truck, bus, trailer, boat, camper or similar articles shall be parked or stored, either temporarily or permanently, on any Lot unless it is under a permanent roof.

Political and other signs should be removed, especially now Election Day has passed.

4.08 No signs of any character shall be allowed on any Lot except one sign of not more than five square feet advertising the property for sale or rent.

Landscaping Committee Report:

Thank you, Linda LeBlanc, for performing fall maintenance and pruning the Sands Road entrance monuments.

Preferred Contractor Report:

The Arrow Septic Pump Out offer in October serviced more Steeple Run residents than usual. The next reduced price offer for Steeple Run residents will be scheduled for Spring 2021. Because COVID-19, more of our residents are working and schooling from home, resulting in a greater need for more frequent removal of septic tank sediments.

Old Business:

The replacement or removal of the Crystal Lake Avenue entrance fencing is being deferred.

New Business:

The SRHA Annual Meeting will be held Saturday January 16, 2021 at 10:00 a.m. Via Zoom, rather than in-person in the Algonquin Township Offices meeting room. Meeting materials will be emailed to members next week and will be available for downloading from the Downloads page at www.steeplerun.org.

Volunteers are needed for all Committees (Architectural Control, Communications, Compliance, Landscaping, Preferred Contractor). Any potential volunteers, please contact Jill Peterson for additional information.

As we're adapting our in-person Annual Meeting process to an online Zoom meeting, expect additional communications to be emailed to all member residents of record.

Next Meeting:

The next SRHA Board meeting will be held via Zoom on Saturday, January 16, 2021 10:00 am, with a short Board meeting to follow. All residents are welcome and encouraged to attend.

Adjournment:

A motion to adjourn was made by Janice at 7:50 p.m., seconded by Karen. Motion passed.

Respectfully submitted,
Jill Peterson
SRHA Secretary

STEEPLE RUN HOMEOWNERS ASSOCIATION
FISCAL YEAR ENDING MAY 31, 2021
As of NOVEMBER 30, 2020

Annual Meeting quarterly report:
Fiscal year 2020-2021

	1st Qtr (June - Aug)	2nd Qtr (Sept - Nov)	3rd Qtr (Dec - Feb)	4th Qtr (Mar - May)	Total	2020-2021 BUDGET APPROVED
Beg Bank Balance	\$ 13,645.18	\$ 19,211.49				
Member Dues Income	6,315.00	-			\$ 6,315.00	\$ 6,265.00
Total Expenses	(758.69)	(2,467.26)			(3,225.95)	(8,675.00)
Change in Assets	5,556.31	(2,467.26)			\$ 3,089.05	\$ (2,410.00)
Deposits in Transit						
Outstanding Checks	10.00	(10.00)				
Ending Bank Balance	19,211.49	16,734.23				
Reserve Fund for Emergencies	(5,000.00)	(5,000.00)				
Balance to pay future expenses	\$ 14,211.49	\$ 11,734.23				
PER BOOK						
Expenses by Category						
Legal	\$ 10.00	\$ 106.00			\$ 116.00	\$ 125.00
Administration supplies		11.77			11.77	250.00
Annual Liability Insurance		1,286.00			1,286.00	1,300.00
Communications					-	450.00
Utilities	123.69	125.99			249.68	550.00
Mowing/Landscaping	625.00	937.50			1,562.50	3,000.00
Maintenance					-	3,000.00
Total Expenses	\$ 758.69	\$ 2,467.26	\$ -	\$ -	\$ 3,225.95	\$ 8,675.00