



**Steeple Run Homeowners' Association
Minutes from Board Meeting
December 3, 2009**

1. The meeting was called to order by President Graff at 7:30 p.m. December 3, 2009

The meeting was held at the home of Therese Graff

Attendance: President – Therese Graff
 Vice President – (Vacant)
 Secretary – Herb LeBlanc, Karen Malcolm
 Treasurer – Joe O'Malley, Karen Malcolm
 Other Board Member – Jill Peterson

Also present was: Linda LeBlanc

2. Secretary Report – Minutes were approved as written.
3. Treasurer's Report
 - a. Ending Balance \$11,533.06.
 - i. It was noted that final billing from lawn service is expected.
 - b. The 2010 dues assessment was discussed. At this time, no change in the annual dues is anticipated and no increase will be requested at the annual meeting in January.
4. Communications Report
 - a. Jill Peterson indicated a need for the winter newsletter to go out shortly which should include the information for the January 16, 2010 Annual Meeting. It was decided to send the next newsletter out just after the annual meeting.
 - b. The Annual Meeting Information Packet is also being prepared for delivery to all SRHA members.
 - c. The mosquito abatement information will be available on our web site.
5. Preferred Contractor Program
 - a. The Algonquin Township has replaced several of the post style street signs with traditional green street signs on a metal post. Herb LeBlanc is looking into alternate replacements with upscale street signs which may be available with the Steeple Run logo to continue with the aesthetic appearance of the subdivision. Herb will continue to gather information as it pertains to this enhancement.
 - b. Herb will take down leaf burning sign and store in his garage for next season.
 - c. Herb will decorate the main entrance with wreaths.
 - d. Herb will contact Arrow for update for 2010.
6. Social Committee
 - a. Karen Malcolm and Linda L. reported that a winter Ornament Exchange Holiday Get together will be at the home of Angie Wallis on Wednesday, December 9th, 2009 at 7:30 p.m. here in the subdivision.

- b. Karen Malcolm has sent information for a girls' night out Wine Tasting get together and was still taking RSVP's for either the 4th or the 18th of the month of December at a winery in Carpentersville near the corner of Huntley and Randall Roads.
 - c. To facilitate the block party, the committee will select a date for next year's Block Party and announce it early, perhaps at the Annual Meeting.
 - d. Karen brought up the question of e-mails and Therese will complete the verbiage on proper use and respect of SRHA members use of e-mail system. Final verbiage below
 - i. The Steeple Run directory and e-mail addresses are intended for use by residents of Steeple Run to enhance proper communication. Please refrain from use for solicitations.
7. Architectural Committee
- a. A pre-review for the installation of a therapy spa was submitted for signature by the committee.
8. Landscaping Committee
- a. Linda LeBlanc pointed out that several of the plantings by the monuments are getting shabby looking. She felt there are many new maintenance free varieties available that would be worth exploring to enhance the appearance of this subdivision. Money is included in the budget for general maintenance and upkeep of the landscaping. This will be reviewed in the spring.
9. 2010 Annual Meeting
- a. The Annual Meeting has been scheduled for January 16, 2010, 10:30 to noon at the Algonquin Township Office.
 - b. An information packet will be delivered to all SRHA members with proxy voting material.
 - c. A Special Assessment for mosquito spraying will be voted on. The cost for 15 sprayings would be \$35.50 and which would be due April 1, 2010. This would be a separate billing and not tied into the Annual Dues due June 1, 2010.
 - d. There are several terms up in January and there is a need for new talents and service. All are encouraged to attend the upcoming Annual Meeting.
 - e. All committee reports should be sent to Therese by January 9th, 2010 for inclusion and in preparation of the Annual Meeting on the 16th.
10. New Business
- a. One property in the neighborhood is in arrears for SRHA dues and lawn maintenance (covered by SRHA to maintain the neighborhood appearance). Herb LeBlanc and Joe O'Malley will register a lien at the Woodstock County's Office against the property.
11. The next meeting was set for January 16, 2010 immediately after the Annual Meeting.
12. The meeting was moved to adjourn by Joe O'Malley and seconded by Jill Peterson. The meeting adjourned at 8:57 p.m.

Minutes submitted by Herb and Linda LeBlanc